

**St. Kitts & Nevis
International Ship
Registry**

*Flying the flag of the
Federation worldwide.*



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Maritime Circular to Maritime Registrars, Shipowners, Masters, Managers & Operators of St. Kitts & Nevis Ships, Classification Societies, Recognised Organisations, Recognised Security Organisations, Surveyors of Ships & Flag State Inspectors to this Administration, Seafarers & IMO Member States

Maritime Circular No. MC/10/09

DATE: 1st August 2009

GUIDANCE ON SURVEY & CERTIFICATION REQUIREMENTS FOR COMMERCIAL VESSELS – BELOW 24M; BELOW 500GT; NON-PROPELLED VESSELS & OTHER ‘NON-CONVENTION’ VESSELS

The provisions of the Code of Safety for Small Commercial Vessels Operating in the Caribbean - SCV Code – and Caribbean Cargo Ship Code – CCS Code - are to be used for survey & statutory certification of vessels, to which they apply, registered with St. Kitts & Nevis.

However, where immediately prior to reflagging, a vessel sailing outside of the Caribbean Region, that would fall within the scope of the above regulations, has been operating with certification issued according to another non-convention or small vessel code or regulations and the intention is that the vessel will continue to primarily trade outside of the Caribbean Region, **subject to written agreement from this Administration**, if the codes/regulations are considered by this Administration to be equivalent or superior to the above mentioned Caribbean Codes, the Owner may make a request to **SKANReg** to be allowed to continue to use such codes/regulations for survey & statutory certification purposes.

Examples of such codes are as follows:

- The United Kingdom Code of Practice for the Safety of Small Workboats and Pilot Boats.
- United States Coast Guard Code Federal Regulations for small craft
- Safety Regulations for Non-Convention sized ships in Asia
- Safety Regulations for cargo ships not covered by the provisions of IMO Conventions in the Mediterranean region
- Regulations for Cargo Ships & Small Passenger not covered by the provisions of IMO Conventions in the Co-operation Council for Arab States of the Gulf,

The above list is not an exhaustive list of non-convention/small vessel codes and others may be considered.

The same allowance may be requested by an owner of a ship newbuilding which is to be flagged with **SKANReg** and which has been constructed in accordance with a non-convention or small vessel code or regulations or a recognised industry standard for that type of vessel.

In such cases the 'Certificate of Inspection' usually issued under the above-mentioned Caribbean Codes should be issued with the notation "This ship has been inspected and found to comply with the "xxxxxxxxxxxxxxxx" (name of Code/Regulations being applied) which have been accepted by this Administration for this vessel as being equivalent to applicable National Regulations". See attached example and instructions for completion. This 'Certificate of Inspection' will be valid for 5 years from date of 1st Inspection, subject to annual survey and endorsement. Recognised Organisations and Surveyors of Ships needing certificate templates for their use should apply to this office.

Where such non-Caribbean Codes allow for the issuing of certification other than a "Certificate of Inspection", then again such certificates should be issued in the format laid-down in the regulations used, but endorsed with the previously mentioned notation. For guidance on the certificate template to be used surveyors should apply to this office.

Please be guided accordingly.

Yours truly,

A handwritten signature in black ink, appearing to read 'Nigel E. Smith', written in a cursive style.

Nigel E Smith
International Registrar of Shipping and Seamen

Instructions for completion of 'Certificate of Inspection'

Box title	Instructions for Completion
Header to Certificate	Insert name & logos of issuing authority
Preamble	Insert name of Code/Regulations being applied
Name of vessel	Insert Name of Vessel
Port of Registry	Insert Port of Registry in St. Kitts & Nevis
IMO/Caribship Number	Insert number(s) assigned
Official Number	Insert Official Number assigned
Call Sign	Insert Call Sign – where one is assigned
MMSI Number	Insert MMSI – where one is assigned
Name & address of Registered Owners	Insert name & address
Owners IMO Number	Insert where one is assigned
Operators	Insert name & address if different to Owners
General Description of Vessel	Insert information as per box title
Manning	Insert manning for the vessel – for vessels over 24m length SKANReg will also issue a Minimum Safe Manning Certificate
Operating Area & Conditions of Operation	Insert any limitations on operating area and conditions of operation according to the inspection regulations used. Continue on page 2 if necessary
Date of Inspection etc	Insert appropriate dates and place
Issued by	Insert name and signature of Surveyor
Designation	Insert 'Surveyor of Ships' or other authorised title
Drydocking & other examinations	Insert dates of most recent drydock and latest date for next drydock or underwater inspection
Record of Equipment	Insert minimum equipment required onboard according to the inspection regulations used.
Exemptions	Insert details of any exemptions granted
Annual Endorsements	Insert date & location of annual inspections and sign



ST KITTS & NEVIS INTERNATIONAL SHIP REGISTRY



Certificate of Inspection

*The Saint Christopher & Nevis Merchant Shipping Act No. 24 of 2002
Department of Maritime Affairs, Ministry of Public Works, Utilities, Transport and Posts*

*This vessel has been inspected and found to comply with the _____
which have been accepted by this Administration for this vessel as being equivalent to applicable National Regulations.*

<u>Name of Vessel</u>		<u>Port of Registry</u>	
<u>IMO / CaribShip Number</u>	<u>Official Number</u>	<u>Call Sign</u>	<u>MMSI Number</u>
<u>Name & Address of Registered Owner(s)</u>			<u>Owner's IMO Number</u>
<u>Operators</u>			
<u>General Description of Vessel</u>			
<u>Gross Tonnage</u>	<u>Net Tonnage</u>	<u>Type of Vessel</u>	
<u>Length (m)</u>	<u>Year Built</u>	<u>Material of Hull</u>	<u>Total Main Engine Power (kw)</u>

The vessel shall be manned with the following personnel:

___ Master, STCW/Boat Master Grade* ___ ___ Mate, STCW/Boat Master Grade ___ ___ Engineer, STCW/Boat Engineer, Grade 1 ___ Engineer, STCW/Boat Engineer, Grade 2 *delete as necessary to show grade of certificate required In addition, this vessel may carry ___ passengers; ___ other persons in crew; ___ persons in addition to crew, and _____. Total persons allowed: ____	___ Deck Ratings STCW/Category 1 ___ Deck Ratings STCW/Category 2 ___ Deck Ratings STCW/Category 3 ___ Deck Ratings STCW/Category 4
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Operating Area and Conditions of Operation

*This is to Certify that the abovementioned Vessel has been surveyed and found to comply satisfactorily with the regulations stated above.
This Certificate is valid subject to an Annual Survey & Endorsement of this Certificate to be carried out within the period +/- 3 months of the Annual Endorsement date mentioned below.*

<u>Date of Inspection</u>	<u>Place of Inspection</u>	<u>Date of Expiry</u>	<u>Issued By</u>	<u>Designation</u>

Conditions of Operation Continued...

Dry-Docking and Other Examinations

Record of Equipment

<u>Lifesaving Equipment</u>		
<u>Lifeboats Total</u>	<u>Lifeboat Port</u>	<u>Lifeboat Starboard</u>
<u>Motor Lifeboats</u>	<u>Lifeboats with Radio</u>	<u>Rescue Boat</u>
<u>Lifeboats with Radio</u>	<u>Rescue Boat</u>	<u>Inflatable Life Rafts</u>
<u>Life Floats/ Buoyant Apparatus</u>	<u>Work Boats</u>	<u>Life Preservers (Adult)</u>
<u>Life Preservers (Child)</u>	<u>Lifebuoys (Total No.)</u>	<u>Lifebuoys with Light</u>
<u>Lifebuoys with Line</u>	<u>Lifebuoys (Other)</u>	<u>Immersion Suits</u>

<u>Fire Fighting Equipment</u>		
<u>Fire Hoses/ Number/ Length</u>	<u>Fire Axes</u>	<u>Fire Pumps</u>

<u>Fixed Fire Extinguishing Agents</u>		
<u>Space Protected</u>	<u>Agent</u>	<u>Capacity</u>

<u>Fire Extinguishers, Hand, Portable, Semi-Portable</u>		
<u>Location</u>	<u>Type</u>	<u>Service Date</u>

<u>Exemptions</u>

<u>Date of First Annual Endorsement</u>	<u>Location of Survey</u>

Surveyor of Ships

<u>Date of Second Annual Endorsement</u>	<u>Location of Survey</u>

Surveyor of Ships

<u>Date of Third Annual Endorsement</u>	<u>Location of Survey</u>

Surveyor of Ships

<u>Date of Fourth Endorsement</u>	<u>Location of Survey</u>

Surveyor of Ships