



Registration Procedure (RP14):

Documentation to be submitted for a Dispensation for a vessel to be Bareboat Chartered Out from SKN Flag (Whilst already under provisional registration or extension of a current bareboat charter out)

This checklist is used as an indication to allow an Owner/MR to check the documents required for registration. Please complete the relevant sections of the checklist and submit with application form and supporting documents.

All documents are to be submitted in the English Language. Where the document has been issued in a language other than English, then a True Translation into English is to be attached to it.

This documentation can be submitted by Fax or Email.

Applicants are reminded that the originals of the mentioned documentation must be submitted within 120 days of the original application. Failure to do so may lead to the Dispensation being withdrawn and the Flag State to which the vessel is Bareboat Chartered being informed of the withdrawal of the Dispensation. In such a case the Owner/Applicant should be aware that there will be no refund of any Registry or other fees paid and this could result in additional costs for the Owner/Applicant.

Additional documentation to that stated as SKANReg may deem necessary for the changes in question or from time to time

	<i>DOCUMENT</i>	<i>Applicable Y/N</i> (to be completed by MR/client)	<i>Date Completed or Received</i> (to be completed by SKANReg)	<i>Notes</i>
1	Application form A7 to be duly completed and signed	Yes <input type="checkbox"/> No <input type="checkbox"/>		
2	Power of Attorney or Board Resolution (where necessary) confirming the authority of the person signing the Application Form	Yes <input type="checkbox"/> No <input type="checkbox"/>		
3	Bareboat Charter Agreement, duly authenticated or legalized in the country of the Owner or Bareboat Charterer.	Yes <input type="checkbox"/> No <input type="checkbox"/>		
4	Copy of the Certificate of Registry issued by the Bareboat Charter Registry (within 14 days of registration)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
5	Written Consent of the Mortgagee authorising the vessel to register in the Bareboat (second) Register(s), if the vessel is subject of a Mortgage(s)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
6	Acceptance of quotation from the MR responsible for this vessel, and bank confirmation of transfer of fees, where necessary	Yes <input type="checkbox"/> No <input type="checkbox"/>		
7	Any other documents/certs (List herein)	Yes <input type="checkbox"/> No <input type="checkbox"/>		

For SKANReg use only

	<i>DOCUMENT</i>	<i>TICK BOX</i>
1	SKANReg to review all documents and if approved to issue the applicable certificates	
2	SKANReg to make entries in the Registry Book and Certificate Index of the registration and other information required to be recorded therein	
3	SKANReg to dispatch the documents for notarization, if applicable	
4	SKANReg to dispatch the applicable documents/certificates to the Owner/Owners Agent or Maritime Registrar, as appropriate	