



Registration Procedure (RP19):

Documentation to be submitted for a change of Bareboat Charter

This checklist is used as an indication to allow an Owner/MR to check the documents required for registration. Please complete the relevant sections of the checklist and submit with application form and supporting documents.

All documentation must be submitted as an original or certified true copy of the original document

All documents are to be submitted in the English Language. Where the document has been issued in a language other than English, then a True Translation into English is to be attached to it.

Applicants are reminded that the originals of the documentation mentioned must be submitted within 90 days of the original application. Failure to do so may lead to the Dispensation being withdrawn and the Flag State to which the vessel is Bareboat Chartered being informed of the withdrawal of the Dispensation. In such a case the Owner/Applicant should be aware that there will be no refund of any Registry or other fees paid and this could result in additional costs for the Owner/Applicant.

Additional documentation to that stated as SKANReg may deem necessary for the changes in question or from time to time

	DOCUMENT	Applicable Y/N (to be completed by MR/client)	Date Completed or Received (to be completed by SKANReg)	Notes
1	Application form A7 to be duly completed and signed	Yes <input type="checkbox"/> No <input type="checkbox"/>		
2	Copy of the termination of the previous Bareboat Charter Agreement signed by both parties and duly notarised or legalized in the country of the Owner or Bareboat Charterer	Yes <input type="checkbox"/> No <input type="checkbox"/>		
3	New Bareboat Charter Agreement, duly authenticated or legalized in the country of the Owner or Bareboat Charterer	Yes <input type="checkbox"/> No <input type="checkbox"/>		
4	Deletion Certificate from previous bareboat charter flag (if applicable)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
5	Written Consent of the Mortgagee giving permission for the vessel to change the Bareboat (second) Register(s), if the vessel is subject of a Mortgage(s)	Yes <input type="checkbox"/> No <input type="checkbox"/>		
6	Acceptance of quotation from the MR responsible for this vessel, and bank confirmation of transfer of fees, where necessary	Yes <input type="checkbox"/> No <input type="checkbox"/>		
7	Any other documents/certs (List herein)	Yes <input type="checkbox"/> No <input type="checkbox"/>		

For SKANReg use only

	DOCUMENT	TICK BOX
1	SKANReg to review all documents and if approved to issue the applicable documents/certificates	
2	SKANReg to make entries in the Registry Book and Certificate Index of the registration and other information required to be recorded therein	
3	SKANReg to dispatch the documents for notarization, if applicable	